



## Gender and Emergency Management Action Checklist

1. Engagement in Disaster and EM				
Consideration	Yes	No	Action to be completed by [agencies/organisations]	Comments
1.1 Have you identified and included community leaders that are representative of women and other gender identities?			<ul style="list-style-type: none"> <li>• Planning</li> <li>• Response</li> <li>• Recovery</li> </ul>	
1.2 Have you identified ways to involve women, and everyone of diverse gender and sexual identities in all aspects of emergency management?			<ul style="list-style-type: none"> <li>• Planning</li> <li>• Response</li> <li>• Recovery</li> </ul>	
1.3 Do you have strategies for including and supporting people with carer responsibilities so they can fully participate in consultations and activities, (noting that the majority of primary carers are currently women)?			<ul style="list-style-type: none"> <li>• Planning</li> <li>• Response</li> <li>• Recovery</li> </ul>	
2. Planning				
Consideration	Yes	No	Action to be completed by [agencies/organisations]	Comments
2.1 Have you investigated the demographics and characteristics of the communities affected by disaster to inform all stages of managing emergencies?			<ul style="list-style-type: none"> <li>• Planning</li> </ul>	
2.2 Have you identified people/organisations with gender expertise (LGBTI and women- specific) to assist with your EM strategies?			<ul style="list-style-type: none"> <li>• Planning</li> <li>• Response</li> <li>• Recovery</li> </ul>	
3. Workforce Development/Training				
Consideration	Yes	No	Action to be completed by [agencies/organisations]	Comments
3.1 Have you accessed gender and anti-discrimination training for EM employees and volunteers?			<ul style="list-style-type: none"> <li>• Planning</li> <li>• Response</li> <li>• Recovery</li> </ul>	
3.2 Have you provided gender and anti-discrimination training to security staff?			<ul style="list-style-type: none"> <li>• Planning</li> <li>• Response</li> </ul>	
3.3 Have you provided domestic violence training and education to employees and volunteers?			<ul style="list-style-type: none"> <li>• Planning</li> <li>• Response</li> <li>• Recovery</li> </ul>	

3.4	Have you informed evacuation centre managers of existing restraining/ intervention order protocols in evacuation centres?			<ul style="list-style-type: none"> <li>• Planning</li> <li>• Recovery</li> </ul>	
<b>4. Documentation/Technical</b>					
Consideration		Yes	No	Action to be completed by [agencies/organisations]	Comments
4.1	Do you offer gender identification options of m/f/x in written forms? (x = intersex/unspecified/indeterminate)			<ul style="list-style-type: none"> <li>• Planning</li> <li>• Response</li> </ul>	
4.2	Do you offer gender identification options in verbal interviews? (for example, consider asking, 'How would you describe your gender?' or 'What is your gender identity?')			<ul style="list-style-type: none"> <li>• Planning</li> <li>• Response</li> </ul>	
4.3	Do you encourage open communication and safe expression of emotion?			<ul style="list-style-type: none"> <li>• Planning</li> <li>• Response</li> <li>• Recovery</li> </ul>	
<b>5. Program Design/Resourcing</b>					
Consideration		Yes	No	Action to be completed by [agencies/organisations]	Comments
5.1	Have you taken advice from specialist agencies to develop, or support, a wide range of gender specific programs or groups in the emergency relief and recovery period (e.g. women's support groups, men's sheds, specific LGBTI programs)?			<ul style="list-style-type: none"> <li>• Planning</li> </ul>	
5.2	Funding: Have you considered gender in budgeting, (for example: allocation of resources to ensure continuity of services (i.e. women's refuges, men's sheds, etc)			<ul style="list-style-type: none"> <li>• Planning</li> </ul>	
5.3	Have you collected, or do you have access to, gender-disaggregated data for analysis, reporting and program development?			<ul style="list-style-type: none"> <li>• Planning</li> </ul>	
5.4	Have you reviewed (and updated) communications and resources, and checked for references to gender stereotypes or assumptions about capability based on gender?			<ul style="list-style-type: none"> <li>• Planning</li> <li>• Response</li> <li>• Recovery</li> </ul>	
5.5	Have you amended communications and resources to ensure different needs of women, men, and everyone of diverse gender identities are covered?			<ul style="list-style-type: none"> <li>• Planning</li> </ul>	
5.6	Have you included information about domestic violence in information about emergencies? (for example: flyers,			<ul style="list-style-type: none"> <li>• Planning</li> <li>• Response</li> </ul>	

	pamphlets, advertising, 1800RESPECT – see video here <a href="http://bit.ly/29QjGWh">http://bit.ly/29QjGWh</a> )			<ul style="list-style-type: none"> <li>• Recovery</li> </ul>	
5.7	Have you investigated ways of increasing counselling/mental health services and support to men in the emergency relief and recovery period, with the knowledge that men are often reluctant to seek formal counselling?			<ul style="list-style-type: none"> <li>• Planning</li> </ul>	
5.8	Have you addressed the increased risk of domestic violence in emergency recovery planning?			<ul style="list-style-type: none"> <li>• Planning</li> <li>• Recovery</li> </ul>	
5.9	Have you assessed the ability of the state/territory’s resources to respond to domestic violence post-disaster (for example, domestic violence training for first responders)?			<ul style="list-style-type: none"> <li>• Planning</li> </ul>	
5.10	Have you identified and engaged domestic violence workers in recovery efforts and recovery committees?			<ul style="list-style-type: none"> <li>• Planning</li> <li>• Response</li> <li>• Recovery</li> </ul>	
5.11	Have you identified and engaged domestic violence specialists to speak at community meetings?			<ul style="list-style-type: none"> <li>• Planning</li> <li>• Response</li> <li>• Recovery</li> </ul>	

## 6. Facility Design

Consideration	Yes	No	Action to be completed by [agencies/organisations]	Comments
6.1 Public evacuation /relief venues: Have the particular needs of women, men, and everyone of diverse gender and sexual identities, including LGBTI people been considered?  (Consider facilities such as bathrooms, toilets and showers marked M, F, and X to reduce fears and vulnerabilities).			<ul style="list-style-type: none"> <li>• Planning</li> <li>• Recovery</li> </ul>	
6.2 Have you considered: <ul style="list-style-type: none"> <li>• Banning Drinking advertising in relief and recovery locations?</li> <li>• Holding meetings in alcohol-free venues?</li> <li>• Holding alcohol-free community events?</li> </ul>			<ul style="list-style-type: none"> <li>• Planning</li> </ul>	

For an expanded checklist that looks at Acting on Gendered and Evacuation/Relief Centres [click here.](#)