

Dynamic planning during an incident

Speed read

- During an incident, a dynamic plan of action may need to be developed to respond to unforeseen consequences and issues not addressed in the Incident Management Plan.
- Developing the dynamic action plan is the responsibility of a member of the Incident Management Team and involves collaboration with other team members.
- Dynamic planning can be carried out at three levels: strategic, operational and tactical.

Key points

- **When an incident the Incident Management Plan may not fully cover the consequences and the assumptions made may not be correct or may change.** There is often a requirement to adapt the plan or create solutions to unforeseen issues and need to develop a dynamic plan of action to provide a roadmap to be implemented by the Incident Management Team.
- **Terms used to describe this type of plan include an Incident Action Plan, Event Action Plan, Battle Plan.** The development of this dynamic plan of action ensures there is unity of purpose, clarity of responsibility and enables the monitoring of performance against the plan.
- **The dynamic planning process will typically have the following steps:**



- The development of a dynamic plan would include:
 - » the desired outcome e.g. goal, mission, objective, leaders' intent
 - » the building blocks of activity required to achieve the desired outcome
 - » management structure and reporting arrangements
 - » accountability for the building blocks of activity
 - » the resources allocated to implement the building blocks of activity
 - » stakeholder communication arrangements
 - » logistics arrangements
 - » safety issues
 - » constraints and limitations.

Take action

- Save or print the process of dynamic planning as a reminder to use if you need to develop an Incident Action Plan.

More information

- Incident Management, Chapter 4 (AIDR 2023)
- Incident Management Case Studies (AIDR 2023)
- [The Australian Government's Crisis Appreciation and Strategic Planning \(CASP\) Guidebook - an example of strategic level planning](#)
- [ISO 31000: 2018 Risk management – Guidelines](#)